



# Southeast Climate Adaptation Science Center

U.S. GEOLOGICAL SURVEY  
NORTH CAROLINA STATE UNIVERSITY  
127 David Clark Labs  
Campus Box 7617  
Raleigh, North Carolina 27695-7617

---

## Science Communication NCSU Student Assistant

### Project Description:

The U.S. Geological Survey (USGS) Southeast Climate Adaptation Science Center (SE CASC) works with natural and cultural resource managers to gather the scientific information and build the tools needed to help fish, wildlife, water, land, and people adapt to the impacts of changing climate and land use. The SE CASC is part of a national network of Climate Adaptation Science Centers that are managed by the USGS National Climate Adaptation Science Center. The student will facilitate communications that describe and promote the mission and science activities of the SE CASC.

### Description of Activities:

The student will primarily assist with:

1. Project synthesis, revisions, and updates to all Science Project pages. See: <https://secasc.ncsu.edu/science/science-projects-by-fiscal-year/>
2. Assisting with slide deck creation for science projects.
3. Contributing to and updating resource links and databases for each science project.

The student may also assist with:

1. Drafting, managing, and formatting publication summaries for monthly SE CASC newsletter. See: <https://secasc.ncsu.edu/category/newsletters/>
2. Writing blogs for the website and assisting with other general web content updates.
3. Providing support for in-person and virtual seminars.
4. Special projects as needed, such as developing promotional materials and assisting with logistics for the future SE CASC Science Symposium ([see 2022 here](#)).

### Required Expertise/Skills:

- Graduate or upper-level undergraduate NC State student is sought, with some experience in communications and general familiarity of science fields such as ecology, biology, climate science, conservation, or social science. Applicants must be enrolled at NC State.
- Candidates must have strong writing skills as this is primarily a writing role, with an emphasis on communicating complex topics in clear language. Demonstrable experience writing for external audiences is highly preferred.

- Candidates should demonstrate a history of timeliness in task completion, creativity, ability to work independently, effective communication with supervisor, and especially attention to detail.
- Proficiency with standard Microsoft Office Suite software and Google Suite software is required.
- Knowledge or aptitude with email and web platforms (MailChimp and WordPress) and project management software (Trello) is preferred.

**Description of Working Conditions:**

Work will be performed in an office setting or remotely as determined in consultation with supervisor. The candidate should be available until Summer 2025 and able to work at least 10 hours per week; additional hours are possible during academic breaks and summer. Hours are flexible to accommodate educational commitments. The anticipated start date is as soon as possible.

**Duration of Appointment:**

Current duration would be until Summer 2025, with extension possible.

**Compensation:**

Compensation is commensurate with the level of education and experience, ranging \$20-24 per hour. Travel away from the duty station is possible.

**Principal Duty Station:**

USGS Southeast Climate Adaptation Science Center  
127 David Clark Labs  
NC State University  
Raleigh, NC 27695-7617

**Request for Resumes:**

Applicants should email a resume, writing sample, and one-page cover letter describing their education and work experience to Michelle Jewell ([majewell@ncsu.edu](mailto:majewell@ncsu.edu)) by **October 23, 2024**. Please include "NCSU Student Assistant Application" in the subject line of the email.